

Friends of the Visual Arts
dba **Willamette Art Center**
Board of Directors Meeting
MINUTES

<i>Date</i>	February 12, 2026
<i>Time</i>	5:30 - 7:00 pm
<i>Location</i>	3995 Fairview Industrial Dr, Ste 100, Salem, OR 97301

Attendees

Board

Ednaly Jimenez, Paul Hutter, Pam Baldwin, Dana Field, Wendy Cornelisen, Josie Hummert, Carla Axtman, Brian Purnell.

Staff

Lisa Joyce

Guests

Michelle Burke, Isabelle Franklin

Josie Hummert called the meeting to order at 5:28 pm

1. [Conflict of Interest Policy](#) - Approved. Motion to approve by Paul, seconded by Brian. All in favor.
2. Consent Agenda approval: Motion to approve by Paul, seconded by Brian. All in favor.
 - a. Minutes - [January 2026](#)
 - b. Committee Updates
 - c. Staff Report
 - Plumbing work scheduled for Feb 26, first Cone 10 firing likely end of March.
 - Hiring process for head monitor/admin assistant continues
 - Planning out class schedule for the year
 - Workshop proposals have been requested
3. Board member appointment by board president: Isabelle Franklin. Board affirms.
4. Financial Reporting Discussion
 - a. Reports shared and new
5. Board [Operating Agreement](#) shared for discussion. Board will review and discuss 2-4 items each at upcoming meetings. Electronic version will be shared for tracked changes.
 - a. Reviewed Board [work calendar](#). Send additions to Josie.
6. [Benefits for substitute monitors](#) Discussed and tabled for next month.
7. Next class session planning status

- a. Cost and benefits. \$275 per class currently.
 - b. Five 8 week sessions; no classes in December.
 - c. Calling a special meeting for **Monday, Feb 16 at 5 pm.**
8. Electronic access to documents: Wendy will share electronic access to WAC Board folder with board members.
9. Events–
 - a. Empty Bowls-Pam will pull together a group for an initial conversation; Lisa will make a poster.
 - b. Get Fired Up-Tabled till next month.
10. “Grand” Opening/20-year anniversary celebration–Tabled till next month.
11. Adjourn

Josie Hummert adjourned the meeting at 7:13 pm.

Josie Hummert, President

Recorded by Wendy Cornelisen, Secretary