

Friends of the Visual Arts
dba Willamette Art Center
January 15, 2022

BOARD MINUTES

Attendance: Cindy Nelson, Kevin Herzberg, Deanna Edwards, Karen Hackney, Sage Dunham, Jose Hanson, Pat Gruber, Jennifer Beugli, David McConnell

Non-Board Member Attendance: Sue Karnosh, Doug Dacar, Jesse Breon

Call to Order: The meeting was called to order at 3:00pm by President Cindy Nelson.

Secretary's Report: Karen Hackney
None

Treasurer's Report: Deanna Edwards

- US Bank Checking. \$64,270.30
- USBank Savings. \$89,520.05
- Petty Cash. \$ 575.00
- TOTAL. **\$154,365.35**

Received TOT Grant money of \$7,500. Received last payment from Benefactor of \$9500 for non specified use.

President's Report: Cindy Nelson

Committee chair positions for Standing Committees need voting. PERSONNEL - Kevin Herzberg. STRATEGIC PLANNING - Sage Dunham NOMINATING/BYLAWS - Karen Hackney. BUDGET - Dave McConnell AUDITING - ? Dave moves to accept appointed standing committee chairs. Karen Seconds. All in favor, non opposed. Motion carried
Interim Bookkeeper - Looking at Bookkeeping service. Will inquire for a referral from our accountant. The Personnel Committee is evaluating job duties.

TOT Meeting - Cindy and Sue attended the TOT meeting. Review of year end stuff.

Clay purchase - Clay for Winter term is being purchased from Georgies. Doug has an estimated cost of \$850.00. Doug is looking into future clay purchases from Clay Art Center in Tacoma. Kevin moved to proceed with initial clay purchase with a limit up to \$1000. Dave seconded. All in favor, none opposed. Motion carried.

Vice President Report: Kevin Herzberg

Met with State Fair Personnel to renew lease. No changes in rent pricing. Paid quarterly rent. State Fair states will not be responsible for roof repairs or any window damage. Will cover plumbing and electrical and the electrical box due to water damage. Secured Cascade Hall for 2022 Empty Bowls. No discussion on Artisan Village. No other site on the fairgrounds campus available to us to move.

Director's Report:

None

Staff Reports

- **Sue Karnosh** - Recommends we look for a bookkeeping service for the interim. Sue will contact our accountant, Brandy, for recommendations. Sue has concerns our US Bank account was set up with the previous ED as the owner. Karen will contact Darla at the bank to confirm and inquire how to change.
- **Nikki Svarverud** - None
- **Tammy Rood** - None
- **Doug Dacar** - Raku firing tickets for non-class patrons: A proposed \$3.00 per ticket charge (per grid box) for non-class tickets. Once a week firing on Wednesday afternoons from 1-5pm. Doug will have discretion to turn patrons away based on firing capacity. Sage moved to accept a \$3.00 ticket charge with Doug having discretionary authority. Dave seconded. All in favor, none opposed. Motion carried. Doug also reminded us to remember to inform the printing company of our proof on file. Otherwise it's an additional \$100.00 charge each time we print new tickets.

Unfinished Business:

- Updating pass pricing. We currently have contradicting pricing. Policy needs updating. Dea moved to create an ad-hoc committee. No one seconded. Kevin moved to eliminate current language (expires after one year) on 15 and 45 day passes and to read no expiration date. Karen seconded. All in favor, none opposed. Motion carried.
- Proposed 15 day pass at \$125 down from \$140. 45 day pass to remain at \$360. Karen moved to accept the change to \$125 for 15 day passes. Dave seconded. Motion carried.
- Karen moved to discuss bringing back annual passes, Jose seconded. Yearly pass calculated based on average weekly attendance of 2 days a week for 11 months and came up with \$600 a year. Sage moved to bring back an annual pass at \$600. Dave seconded. All in favor, non opposed. Motion carried.

New Business:

- The WAC will purchase a second recorder for Committee meetings. Recorder will remain in the office.
- One month pass - New offering at \$60 to expire in one month. Sage moved to set a monthly pass at \$60. Dea seconded. All in favor, none opposed. Motion carried.
- Class Pricing - 8 week class price was recently increased \$20 from \$165 to \$195. A new price needs to be determined for 6 week classes. Dea moved to set a 6 week class price at \$165. Sage seconded. All in favor, none opposed. Motion carried
- Drop-in painting open studio - Mondays from 11-2pm. Sage moved to charge non class patrons \$3.00 for drop in painting and allow full studio privileges (clay area) to registered painting students. Deanna seconded. All in favor, none opposed. Motion carried.
- Limiting firing capacity to 25 items per patron/student per term. Doug was appointed to a committee to investigate our firing capacity to accommodate the demand. This agenda item will be tabled for later discussion.

- Membership incentives - Kevin moved to create an ad-hoc committee to have further discussion on membership benefits. Jose seconded. All in favor, none opposed. Motion carried. Karen volunteered to head this committee

Committee Reports:

Strategic Planning: Sage Dunham

Will schedule a meeting this month

Budget: Dave McConnell

Dave is collecting questions anyone may have regarding the 2022 projected budget. Dave will try to schedule a meeting for this month.

Moving: Deanna Edwards

None

It was suggested to dovetail the moving committee with strategic planning since they rely on each other with the budget committee in mind. This will eliminate the need for a separate moving ad-hoc committee.

Parking Lot:

Limiting firing capacity to 25 items per term

Meeting Adjourned at 4:57pm

Next Board meeting Saturday February 12, 2022 at 3pm

Submitted by Karen Hackney

WAC Board Secretary

Approved _____ Date _____

Cindy Nelson - President

Next Board Meeting: