

Friends of the Visual Arts
dba Willamette At Center
December 21,2021

MINUTES

Attendance: Jim Ransom, Deanna Edwards, Pat Gruber, Kuni Kitajima, Jesse Breon, Ed Daly, Jennifer Beugli

Non Board Member Attendance: Doug Dacar, Brandy McIntosh, Sue Karnosh, Nikki Svarverud, Kevin Herzberg, Sage Dunham, Dave McConnell, Jose Hanson, Karen Hackney, Pam Baldwin, Cindy Nelson (phone)

Call to Order: The meeting was called to order at 3:00pm by President Jim Ransom. Jim moved to accept November minutes 2021. Ed Daly seconded. All approved, none opposed. Motion carried.

Secretary's report: Deanna Edwards
Passed around committee sign up sheet.

Treasurers Report: Jesse Breon

- US Bank Checking \$90,969.96
- US Bank Savings. \$80,018.73
- Petty Cash \$ 406.36
- **TOTAL.** \$171,395.05

Approximate net revenues for 2021 - \$20,000. 2022 brings new challenges such as the unlikely hood of PPP loans continuing. This will affect our bottom line by approximately \$16,000. Due to inflation costs, supplies will likely be higher. Recent roof repairs might hold for one to two years. Upcoming bequest expected in the neighborhood of \$10,000.

President's Report: Jim Ransom

- Welcome new board members. Kevin Herzberg, Cindy Nelson, Sage Dunham, Jose Hanson, Dave McConnell, and Karen Hackney. Reminder at conclusion of this meeting the New Board will need to convene and vote on officer positions so signatures may be obtained at the bank.
- An amount of \$27,000 has been suggested to go to MPFS for the Empty Bowls Event.

Director's Report: Brandy McIntosh

- The US Bank has requested new officer signatures be obtained all at once.
- Attended TOT meeting by phone. They had some simple clarification questions before continuing their process.
- The Volunteer Appreciation Event was a success. Hoping to make this an annual event.
- A Monitor meeting is planned for January 4, 2022.

Staff Reports:

- Sue Karnosh - will be setting up emails and BOX access for new President and Secretary
- Nikki Svarverud - last firing in Susan will be Wednesday 12/22/21 to be unloaded on Thursday.
- Tammy - not present
- Doug - nothing to report

New Business:

Jesse moved to discuss allowing monitors to have the option to stay before and after their monitoring shift to compensate for staying present behind desk. Kevin stated the need for monitors to man the desk to maintain security. Jesse moved to accept monitors can work in the studio before and after their work shift free from fees. Ed seconded. All approved, none opposed. Motion carried.

Unfinished business:

Moving committee: Deanna Edwards

There is a possible McGilchrist property, build to suit. Will wait till the first of the year to follow up. It was suggested creating a budget mock up plan. Estimate sq footage needed and what we can afford. Also suggested our preliminary sq footage should be based on future class offerings.

Committee Reports

Empty bowls: Cindy Nelson

Food, Drink, and music possible for next year. Capture more expenses so the event helps us more.

Strategic planning: None

Nominating/Bylaws: Deanna Edwards

No updates

Budget: Ed Daly

Did well with a slight profit. Tammy has prepared a proposed budget for 2022.

Safety/Facility: Nikki Svarverud

Microwave and coffee maker have been relocated to the gallery to reduce silica contamination to food and drink.

Circuit breaker box has sustained water damage. Will notify the State Fair to get an electrician to look at it.

Marketing: None

Gallery: Jesse

It's been a struggle getting our online gallery going. We might be more successful if we offered free shipping to be competitive with other online galleries. Kevin suggested we move away from a physical gallery to solely online. Space in "gallery" can be better utilized for class offerings. Sage suggested having a physical presence during the month of December.

Outgoing Board Gifts: Deanna Edwards
Wine was purchased from Honeywood Winery

Meeting Adjourned at 3:48pm

Addendum: Jim Ransom

Wednesday 12/22/2021 an email vote went out to the board to finalize and vote on an amount to be distributed to Marion Polk Food Share for Empty Bowls sale.

Jim moved to have board approval to send a check in the amount of \$27,000 to Marion Polk Food Share as a donation from the proceeds of our Empty Bowls sale.
Jesse seconded the motion. All in favor, non opposed. Motion carried.

Submitted by Deanna Edwards
WAC Board Secretary

Approved _____ **Date** _____
Jim Ransom - President