

Friends of the Visual Arts
dba Willamette Art Center
Saturday, April 16, 2022

BOARD MINUTES

Attendance: Cindy Nelson, Kevin Herzberg, Karen Hackney, Pat Gruber, Dave McConnell, Jose Hanson, Jennifer Beugli, Sage Dunham

Non-Board Member Attendance: Nikki Svarverud, Coni Raikes, Heather Skinner, Pam Baldwin, Don Outland, Jennifer Lassen, Doug Dacar.

Call to Order: The meeting was called to order at 5:05 pm

Secretary's Report: Karen Hackney

March minutes voted on 4/1 via email. Cindy moved, Dave seconded, Kevin absent, all others approved. Motion carried.

Additional email votes:

Bisqueware purchase from Chesapeake and Clay King for Artisan Village voted on 3/26. Pat motioned to purchase, Karen seconded. Kevin is absent. All others approved. Motion carried.

New Bulk clay policy voted on 3/18. Sage moved, Karen seconded, all approved. Motion carried.

Private party equipment purchase voted on 3/18. (Small slab roller, electric kiln, and misc items all reported by Doug to be in excellent condition for \$1000). Sage moved to purchase, Dave seconded, All approved. Motion carried.

Clarification from March minutes re: TOT Grant money. Due to confusion brought up by WAC members the total TOT Grant money allocated to the WAC will be \$42,810. March minutes only addressed the increase to the Cultural Facilities part of that total.

Treasurer's Report: Actual numbers will be reflected in next month's Board Meeting. Monies are being transferred from US Bank to Umpqua and are not reflected accurately.

- US Bank Checking.....\$53,195.41
- US Bank Savings.....\$89,520.77
- Umpqua Checking.....\$6,259.11
- Umpqua Savings.....\$5,000.00
- Petty Cash.....\$575.00
- TOTAL.....\$154,550.29

On April 11, 2022, monies were transferred from US Bank to Umpqua Bank in the amount of \$114,22.21; \$30,000 was deposited into Umpqua checking and \$84,522.21 deposited into Umpqua Savings. These amounts will be reflected in next month's reporting.

President's Report: Cindy Nelson

Heather Skinner has agreed to be our 9th board member. Dave moved, Kevin seconded, all approved. Motion carried.

Meeting time changed for future Board Meeting to every second Saturday of each month at 8:30 am in the WAC Gallery. All Approved

Clay prices have been rising, in some cases, doubling, resulting in the need to address existing policies.

- Empty Bowls are typically made with B-mix and Soldate. This year we would like to encourage the use of recycled clay to cut costs.
- Previously, clay orders were bi-annual and required board approval. Currently, we order clay monthly making board approval difficult. Kevin moved to allow Doug discretion for ordering our monthly clay as needed. Jose seconded. All approved. Motion carried.
- Currently, the policy for changing clay pricing is board approved. Clay costs and shipping are frequently changing which makes shopping for the best deal reasonable. The shifting costs should be reflected in pricing. Sage moved to give Doug full discretion to set clay prices. Karen seconded. All approved. Motion carried. Doug will send out an email to the WAC membership explaining the volatility of clay prices.

Cindy reviewed the differences between setting Policy and Procedures. The Board approves Policy and the ED directs procedures to carry out said Policy.

Director's Report: Doug Dacar

TOT meeting numbers show positive revenue numbers. May see more money for nonprofits in the future.

Roofing quotes: State Fair provided recommendations for Roofing contractors. The first bid came in at \$44,985 and is good for 30 days. Costs are increasing 10-12 percent monthly so time is of the essence. The second bid from Pfifer was \$33,826. Roofing companies are limited to those specializing in flat roofs. Dry rot repairs are not included in either quote. Before the Board votes on roof repairs, Doug and Kevin will attempt to secure a 5-year lease with the State Fair for the board to approve. Doug will also address ceiling issues as they may be included as landlord responsibility.

Staff Reports

- **Sue Karnosh** - not present
- **Nikki Svarverud** - Made knee bowls with Livingston Advents Academy's 4th grade class for Mothers Day. Going well. Nikki has concerns regarding large quantities of pottery being brought in by non-members not taking a class or having any form of studio pass. Further discussion and clarification is needed before implementing firing policy changes. Doug is evaluating firing ticket price increases and the impact on studio firing.
- **Luke** - not present

Unfinished Business:

Open studio in the Gallery for members. Sage and Doug will design procedures to clarify days and time, sign up, clean up, etc. Additional monitors may be necessary to expand open studio.

New Business:

None

Committee Reports:

Personnel: Kevin Herzberg - None

Strategic Planning: Sage Dunham - None

Budget: David McConnell - Some areas came in over budget while others came in under budget. Made adjustments and will monitor monthly. Not known yet if they balance out each other.

Nominating/Bylaws: Karen Hackney - None

Auditing: None

Safety/Facility: Sage Dunham - None

Marketing/Communications: Jennifer Beugli - Jose now has access to WAC facebook account which he will link to Instagram. Pictures are being consolidated into one file with the help of Sue Karnosh. More current photos are needed. James said he would help as well as Jose to get class photos.

Empty Bowls: Pat Gruber - We have completed 5 throw-a-thons. We need hundreds and hundreds more pieces. Karen will introduce the WAC to the local Ceramic Showcase Vendors, which will take place in Portland May 6-8, 2022. Karen will report back to Pat and Jennifer (marketing committee chair) with information.

Artisan Village: Kevin Herzberg - Contacted previous AV vendors. All are on board plus some new ones. Kevin and Doug are working out the logistics with the State Fair for placement of Vendors and Raku firing. Feelers are out for musicians.

Gallery: Jose Hanson - Made connections with Lisa Sherman at the Salem Saturday Market. Jose wants to set up a booth for our members to sell their wares.

Ad-hoc Committees:

Membership Incentives: Karen Hackney -Creating a survey/questionnaire to be included in an email to all membership and beyond to assess what people are looking for in a membership.

Parking Lot: Firing capacity/special orders, iPad replacement

Meeting Adjourned: 6:34 pm

Submitted by Karen Hackney
WAC Board Secretary

Approved _____ Date _____
Cindy Nelson - President

Next Board Meeting: Saturday May 14, 2022 at 8:30am