

Friends of the Visual Arts
dba Willamette Art Center
Saturday May 14, 2022

BOARD MINUTES

Attendance: Cindy Nelson, Kevin Herzberg, Karen Hackney, Pat Gruber, Dave McConnell, Jose Hanson, Jennifer Beugli, Sage Dunham, Heather Skinner

Non-Board Member Attendance: Nikki Svarverud, Doug Dacar,

Call to Order: The meeting was called to order at 8:37am

Secretary's Report: Karen Hackney

April minutes emailed to board. Karen moved to approve minutes. Dave seconded. All approved. Motion carried.

Treasurer's Report: Given by Cindy Nelson

Deferred to the next Board Meeting.

- US Bank Checking
- Umpqua Checking
- Umpqua Savings
- Petty Cash.....
- TOTAL.....

President's Report: Cindy Nelson

Director contract - Dave moved to open for discussion. Dave proposes to increase Director hours from 35 to 40 hours a week. Discussion on hourly vs salary ensued. The board decided to revisit a potential salaried position at such time Doug decides to go from interim Director to permanent Director. Dave moved to change Director position to 40 hours a week till designated as a salaried position. Jose seconded. All approved. Motion carried.

Director's Report: Doug Dacar

Roof update - Start date will be late June or early July. Pfeifer needs to allocate materials which will determine the start date. There was concern we would be bound by prevailing wages (being a government building) which would have increased the bid substantially but have found out we are not bound by these rules. Bid stands at \$33,826. Exclusions are dry rot repair at the rate of \$95 per man power hour plus materials. Doug will check out the clause in the contract stating "roofing permit fees not included". Kevin moved to accept Pfeifer's proposal. Sage seconded. All approved. Motion carried

Sponsorship - A new Empty Bowls sponsorship flyer and pamphlet has been created to send out to potential sponsors. They are available to anyone to pass out.

Staff Reports

- **Sue Karnosh** - None
- **Nikki Svarverud** - All is well
- **Luke** - None

Unfinished Business:

Firing capacity - Goal is to create structure for the monitors to follow regarding custom firing services. Dave and Sage volunteered to be on this ad hoc committee.

New Business:

The board's obligation is to the community. The board meetings need to prioritize and focus on the most important issues and the others set aside for future meetings.

Committee Reports:

Personnel: Kevin Herzberg - Looking for additional committee members outside of the board.

Strategic Planning: Sage Dunham - Will reach out to the committee at the end of month to set up a meeting.

Budget: David McConnell - Dave has asked Luke to create a monthly budget snapshot to be presented at each board meeting. Suggested summary column to be added to include grants, donations, money collected from outreach programs etc. Quarterly budget reports will be in more detail.

Nominating/Bylaws: Karen Hackney - None

Auditing: None

Safety/Facility: Sage Dunham - Patrons not using safety equipment while using the sprayer. Sage will follow up.

Marketing/Communications: Jennifer Beugli - Jose has not been able to link WAC Facebook account with Instagram. He will continue to post separately. James will be taking pictures of classes in action.

Gallery: Jose Hanson - Jose spoke with Lisa Sherman (Saturday Market). Saturday market will allow the WAC to sell pottery as one entity. Pictures will need to be submitted for jurying. Costs are as follows - \$15 application fee and \$40 yearly membership fee as a nonprofit. Weekly booth fee is \$60 for a standard size 10x10 booth. Jose will have an email sent out to solicit interest before moving forward.

Empty Bowls: Pat Gruber - Two more planned throw-a-thons this month. Woodturners offered to make lids to go with canisters we throw.

Artisan Village: Kevin Herzberg - We have many new vendors. Music is on budget. Kevin will set up an AV Raku throw-a-thon for June.

Ad-hoc Committees:

Firing tickets: Doug Dacar - None

Membership Incentives: Karen Hackney - None

Parking Lot: Show Biz; iPad replacement

Meeting Adjourned: 9:35am

Submitted by Karen Hackney
WAC Board Secretary

Approved _____ **Date** _____
Cindy Nelson - President

Next Board Meeting: Saturday June 18 at 8:30am