

Friends of the Visual Arts
dba Willamette Art Center
Saturday, June 18, 2022

BOARD MINUTES

Attendance: Cindy Nelson, Kevin Herzberg, Pat Gruber, Dave McConnell, Jennifer Beugli, Sage Dunham, Heather Skinner

Absent: Karen Hackney, Jose Hanson

Non-Board Member Attendance: Jesse Breon, Pam Baldwin, Alex Hitchen, Jennifer Lassen, Nikki Svarverud, Doug Dacar

Call to Order: The meeting was called to order at 8:30am

Secretary's Report: Karen Hackney (absent)

Cindy-May minutes approved via email.

Treasurer Report:

- US Bank Checking: \$17,482.52
- Umpqua Checking: \$44,063.75
- Umpqua Savings: \$94,522.21
- Petty Cash: \$575.00
- TOTAL. \$156,643.48

In the process of closing out our US Bank checking account. Waiting on a special form from the Bank.

President's Report: Cindy Nelson

PP Loan status - Sue Karnosh is taking care of all the paperwork; has SBA submitted. There shouldn't be any issues with loan forgiveness, all the money has been used properly.

Summer classes have begun and are going smoothly. Two additional beginning wheel classes have been added due to high demand. Thursday and Friday evenings added to encourage after work participation. Wheel classes seem to be more in demand than handbuilding.

There is a rumor going around that everything (classes) are full, there is no opportunity for open studio and patrons are upset. We still have open studio however, our responsibility to the WAC is to maintain financial security making classes vital. This has an impact on the working class patron who only has time in the evenings after work. Because we have night classes during the week the only open availability is on Saturdays for 4 hours.

Before implementing a new work space in the old gallery the roof must first be completed then the new electrical can be set up for the wheels. There are several issues that must first be addressed such as cleaning challenges. This new work space is anticipated to be available in the fall.

Our focus right now is AV, EB and the new roof. Sign up sheets for volunteers have been posted in the studio.

T-shirts for the volunteers. We have the budget and time to order.

Director's Report: Doug Dacar

TOT meetings are promising and positive. There are record numbers of people showing up to events in the city and everyone is struggling for volunteers. Marion County is said to be bringing in the most tourism money.

Marion County Fair, July 8-10. This year is "paint your pottery". No raku. Volunteers needed. Doug has posted a sign up sheet.

Spirit Mountain Grants - the WAC will try and apply to this grant. Preliminary due date is July 6. They have very detailed and specific rules.

Englewood Forest Festival is August 13 from 10-4pm. Nonprofits need activities for the kids. This year will be rock painting. Heather has volunteered to help. Will be handing out promotional materials. Kevin has found a resource for these materials. A new business located on 12th St.

We are continuing to build on our relationship with the Oregon State Fair. A new lease will be signed when the new roof job begins. Hoping that in time, OSF will be open to an expansion of the WAC.

Staff Report:

- **Nikki Svarverud** - Will be cleaning up abandoned ware. There will be a cart specifically for AV wares. New teen wheel class is going great. Nikki asks to consider having it again in the fall.
- **Luke** -

Unfinished Business:

New Business:

Monitors are asking for more training. Sage has moved to create a committee to address a new monitor training guide and defining policies. Dave seconded. All approved. Motion passed. Jesse Breon volunteered to be the Committee Chair and Jennifer Beugli volunteered to be the Board Liaison to the committee. Clarification was requested regarding the extra week following the end of classes. The expiration date is on the class pass.

Committee Reports:

Personnel: Kevin Herzberg - Patrons are not pulling their cards for open studio, therefore not being signed off and dated. More monitor training is needed. A request was made for changing some hourly staff positions to salaried positions. Personnel committee will discuss the pros and cons at their next meeting.

Strategic Planning: Sage Dunham - next meeting will be set up to take place in the next couple of weeks.

Budget: David McConnell - Budget review showed significant increases in budget. Square fees and clay costs. Budget money will be shuffled around from areas not incurring expenses at this time. Dave moved to increase the price of recycled clay to \$4 per log and \$12 per bag to take effect in the fall to help offset expenses . Sage seconded. All approved. Motion carried.

Nominating/Bylaws: Karen Hackney -

Safety/Facility: Sage Dunham -

Marketing/Communications: Jennifer Beugli - Jennifer recruited Alex Hitchen to help the marketing committee with social media.

Gallery: Jose Hanson -

Empty Bowls: Pat Gruber - Next meeting to be scheduled in July. Will be setting up dates for throw-a-thons, however AV takes precedence right now. New this year will be having demonstrations.

Artisan Village: Kevin Herzberg - We have new vendors and musicians this year.

Auditing:

Ad-hoc Committees:

Membership Incentives: Karen Hackney -

Meeting Adjourned: 9:40am

Next Board Meeting: New date will be set by email.

Parking Lot:

Submitted by Karen Hackney
WAC Board Secretary

Approved _____ Date _____
Cindy Nelson - President

Next Board Meeting: Saturday