

Friends of the Visual Arts
dba Willamette Art Center
September 17, 2022

BOARD MINUTES

Attendance: Cindy Nelson, Kevin Herzberg, Pat Gruber, Dave McConnell, Heather Skinner, Sage Dunham

Absent: Jose Hansen, Karen Hackney, Jennifer Beugli

Non-Board Member Attendance: Doug Dacar, Luke, Sue Karnosh, Pam Baldwin, Jesse Breon

Call to Order: The meeting was called to order at 3:00pm

Secretary's Report: Karen Hackney

August minutes emailed to board. Karen moved to accept, Kevin seconded. All approved. Motion carried.

Treasurer Report:

- US Bank Checking.....17,482.17
- Umpqua Checking.....57,684.57
- Umpqua Savings.....94,522.21
- Petty Cash.....333.99
- TOTAL..... \$170,022.94

Sue will be closing the US Bank checking account at the end of this month. Nothing more has cleared.

President's Report: Cindy Nelson

None

Director's Report: Doug Dacar

Roof was finished yesterday. 30% of the roof had plywood replaced due to water damage and added additional venting. Pfeifer likes our (the WAC) work ethics and is a possible future sponsor.

Roof maintenance is the WAC's responsibility and there will be future discussion for a budget line.

Family Clay Sunday to be launched in October.

The wac received an anonymous donation of \$500.

TOT funding is up 40% as a whole for the City of Salem.

Staff Report:

- **Nikki Svarverud** - None
- **Luke** - Between AV sales and expenses we should break even. This does not include what the state fair contributes to the WAC for putting it on. Luke set up a sign-in system for monitors on square. Luke wants to track errors on a daily basis to fix them in a timely manner. Square sign-in is not working properly and will be put on hold until the process can be updated.

Unfinished Business:

Confidentiality Policy. Cindy emailed board members to review. Only comment returned was from Karen as she felt it was wordy and didn't state any consequences. It was suggested we have a verbal, written, and termination as our process. This process already exists in the Bylaws. Will check for continuity.

New Business:

Patrons of AV were disappointed there were no pottery sales next to the Raku. Something to be discussed by committee for next year's event.

Committee Reports:

Personnel: Kevin Herzberg - Committee suggesting we enhance our mission statement to include a description of who we are. e.g. Nonprofit, volunteer run etc. suggested Monitors add this info to their welcome spiel.

Strategic Planning: Sage Dunham - None

Nominating/Bylaws: Karen Hackney - to follow bylaw guidelines Karen as assigned the following: 1st year board members are: Sage, Dave, Heather. 2nd year board members: Jennifer, Jose, Kevin. 3rd year board members: Pat, Karen, Cindy.

3 year members drop off and Karen and Cindy are eligible to run for a second term. Pat just finished her second term. Heather must run again and if elected will enter her 2nd year beginning 2023 and finish her term 12/31/2024. Received One nomination so far.

Budget: David McConnell - has a meeting scheduled for Tuesday 9/20 at 4pm

Safety/Facility: Sage Dunham - lots of silica on ceiling tiles in the glaze room and bathroom. Doug will repair himself.

Marketing/Communications: Jennifer Beugli - Heather added reels, posts, and stories of AV to the WAC's Instagram account. We received great feedback and more followers. James took photos of AV too. Jose has been trying to gain administrative access to the WAC's Facebook account without success. The board gives their support should the committee decide to delete the old and create a new. The wac has a password list that needs to be continuously updated to prevent this facebook problem. Doug also has roof pictures for Heather.

Gallery: Jose Hanson - Kevin moved to eliminate the Gallery committee since we no longer have a gallery. Will wait to vote when Jose returns.

Empty Bowls: Pat Gruber - Cheri Posedel threw 74 bowls for empty bowls at the last throw-a-thon. A total of 165 pieces were created that day. Need about 300 more bowls to reach our goal of 1200. EB takes place November 18-19, 2022. Meeting on Tuesday 9/20 to set up more throw-a-thons.

Artisan Village: Kevin Herzberg - Doug has yet to do the AV Drawing. Kevin will be getting together with the fair to do some tweaking for next year's AV.

Scholarship: Sage - We granted one scholarship for Fall term and will need to create a process for granting future scholarships.

Newsletter: Heather - topics were found from past newsletters and the committee has created an extensive list of other possibilities.

Auditing:

Ad-hoc Committees:

Membership Incentives: Karen Hackney - Membership survey went out with great response. Meeting has been set up (9/20) with Dave, Doug, and Sage to review results and develop a membership plan.

Meeting Adjourned: 4:30pm

Next Board Meeting: October 8, 2022 @ 5:30pm

Parking Lot: Items not finalized for current meeting

Gallery outcome

Submitted by Karen Hackney
WAC Board Secretary

Approved _____ Date _____
Cindy Nelson - President