

Friends of the Visual Arts
dba Willamette Art Center
May 15, 2023 – 5:30 pm
Regular Board Meeting Minutes

Attendance:

Board members: Jesse Breon, Pam Baldwin, Jennifer Beugli, Sage Dunham, Kevin Herzberg, Claudia Hill, Jennifer Lassen, David McConnell, Heather Skinner. None are absent.

Staff: Doug Dacar.

Call To Order: President Sage Dunham at 5:32 pm.

Secretary's Report: Claudia Hill

April minutes provided for review were approved as submitted.

Treasurer's Report: Dave McConnell:

Umpqua Bank Savings	\$53,892.89		
Umpqua Bank Checking	\$59,403.59		
CASH	\$397.00	TOTAL	\$113,693.48

President's Report:

Sage expressed appreciation for the board's participation in the recent board discussions.

Director's Report: Doug Dacar

- Marion County Fair.
 - The fair will be held Thursday July 6 – Sunday July 9. The Marion County Fair Event Coordinator, Jill Ingalls, will supply materials and employ youth workers to supervise a Rock Painting Activity in the covered parking area. WAC may provide wheels and tables for experienced potters interested in demonstrating how to throw and hand build.
- Spring Cleanup.
 - Studio cleanup work party will be held Saturday June 3. Doug will work with Nikki to organize clean up inside and out.

Staff Report:

Doug relayed details of a recent circumstance of greenware sent to the wrong kiln, exploding and destroying adjacent pieces. A reminder: all greenware must be bisqued first.

Unfinished Business: none

New Business:

1. Jesse noted East Creek Pottery is selling space for future firings in their new kiln under construction. Discussion followed. The Board determined this opportunity is more suited to other groups or individuals.

Committee Reports:

- **Budget:** Dave provided a dashboard snapshot of the budget. Firing ticket volume appears lower than last year. Jesse and Dave reviewed existing designated funds, reserves and controls on board spending authority.
- **Membership:**
 - Jennifer reported the committee is evaluating tiered memberships.
- **Artisan Village:**
 - State Fair is August 25 – September 4. Kevin noted the vendor area is fully booked. Additional applicants will be placed on a waiting list.
 - Musicians are booked and are within budget.
 - Kevin will coordinate volunteers to number the bisque figurines.
- **Scholarships:**
 - Jennifer reported on scholarship recipient activity, and offered to donate baked goods with proceeds from the sale to go towards the scholarship fund.
- **Empty Bowls:**
 - Pam noted an accrual of bisqueware in need of glazing.
- **Marketing/Communication:**
 - Heather reported the Newsletter went out today.
- **Safety/Facilities:**
 - Jesse organized a work party that recently cleaned debris from the roof and gutters.
- **Strategic Planning:** Pam reminded board member to fill out progress reporting forms that track how WAC meets strategic planning goals.
- **Nominating Bylaws:** no report.
- **Personnel:** no report.

Meeting Adjourned at 6:07 pm.

Next Board Meeting: Wednesday June 14, 5:30 pm.

Parking Lot

- Glaze quality issues, Cone 6 food safety signage.
- Develop a scholarship for monitors and volunteers.
- Ideas for generating more revenue during the State Fair.

Submitted by Claudia Hill
Board Secretary, 2023

Approved by Sage Dunham, President

Date_____